

Cargo claim submission form

MAWB	
HAWB	
Claimant (the Party to which settlement will be made)	
Claimants address	
Email address	
Your reference	
Flight details	
Type of claim (damage, loss, delay etc)	
Description of nature of goods	
Detailed description of nature of loss/damage	
Exact weight of affected goods	
Claimed amount	

Documentation required (please tick)

- Letter of claim on headed paper
- Breakdown of claimed amount including calculations
- Subrogation form (if applicable)
- Photographs
- Commercial invoices
- Packing lists
- Survey report (if completed)
- Additional supporting paperwork

Please send your formal claim and supporting documentation to Cargo.claims@fly.virgin.com